



2016 Lost/ Stolen Check Booklet Form

AAAs should follow the steps below when reporting lost or stolen checks:

- Complete the Lost or Stolen Check Booklet Form and send to CDFA.
- Document the check(s) or booklet on the Check Control Log that are lost/stolen.
- Document check(s) or booklet on the original Check Issuance Form that are lost/stolen.

REPORT FORM:

AAA (PSA _____) Name of Agency completing report: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

AAA Staff Reporting: _____ Phone Number: _____

MISSING CHECK(S)/ BOOKLET INFORMATION:

Sequence numbers of missing SFMNP Check(s) or booklets:

Date discovered missing: _____

Beginning Check Number: _____ Ending Check Number: _____

Briefly describe the circumstance of how the SFMNP check(s)/ booklets were lost, or stolen:
