

Modernizing the Older Californian’s Act (MOCA) Nutrition RFP Timeline

Task	Due Date
Prepare documents	January 1-January 21
Finalize forms	January 21
Create ad	January 21
Submit Ad in Mercury	January 16 (provided to I&A to submit to SJ Mercury)
Post MOCA RFP Announcement to Social Medias	January 22 -Auto Set & Confirmed with I & A
Run Ad in local newspaper	January 22 and 23 (Wednesday & Thursday)
Notice of Funding upload to website	January 22
RFP made available (upload application etc.)	January 22
Announcement to AC and develop interest for eval. committee	February 3
Announcement to public	January 22 (<i>current providers & RFP list</i>)
Bidders Conference	January 29
Letter of Intent Due	January 31
Due date for proposal	February 20 at 4:00 PM
RFP Committee Overview	February 18 (AC and Board Members) (<i>1:30PM-2:30PM</i>)
RFP Committee evaluation	February 21-February 28
State Approval (as required) For-profit (includes 15 days)	March 7
Evaluation Committee recommendation meeting	March 4 (<i>1:30PM-3:00PM</i>)
Evaluation Committee recommendation due	March 7
Board of Director approval	March 11
Notification of award, email	March 12
Deadline for submission of appeals	March 17
Appeal process (if applicable)	March 24
Contract negotiation	March 12-March 26
Services begin	April 1

